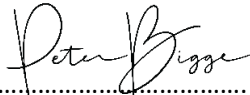




## **Environmental Policy SOI**

1. **Town & City Management Ltd** aim to deliver the highest quality of service and exceed customer expectations with the least impact to the environment possible.
2. To achieve this, an Environmental Management System (EMS) has been implemented to meet the requirements of ISO14001:2015 and the business strategic direct, focused on assuring the company processes are effective in the identification and reduction of environmental impacts. This includes the prevention of pollution, **reduction in paper usage and wastage, and implementation of a recycling scheme.**
3. To give the EMS purpose and direction, SMART Environmental objectives are agreed at all levels of the organisation and are regularly reviewed. Objectives include identified risks and opportunities and support our overall business strategy.
4. To ensure that all relevant staff, customers and third parties are aware of the EMS, and their particular responsibilities within it, this policy is displayed and communicated publicly, supported by awareness and training activity.
5. We are committed to the continued review and improvement of the EMS and ensure continued compliance with contractual, legal and other requirements applicable to the organisation.
6. Top management gives complete approval and commitment to this policy.

Signed  Dated 7 September 2020

Peter Bigge, AIRPM  
Managing Director  
Town & City Management Ltd

**\* Note the EMS Policy is maintained as a separate document under control.**