

## Health and Safety Statement of Intent

As a provider of property management and block management services, Town & City Management Ltd recognise that a commitment to Health & Safety excellence needs to involve all employees and sub-contractors, with everyone understanding and playing their part to ensure all employees, sub-contractors and visitors remain safe and healthy at all times.

Town & City Management Ltd is committed to providing safe and health working conditions at all times, thereby preventing work-related ill health and injury, and in pursuit of this strives to achieve zero injuries or illness arising from its activities and avoid corresponding damages to property and equipment. To this end, health and safety focused objectives and targets have been established, which in turn support our commitment to achieve continual improvement of our health and safety management system.

In implementing this policy Town & City Management Ltd formally commits to complying with all applicable occupational Health and Safety legislation, codes of practice and other requirements, and to continually improving its health and safety arrangements and performance through:

- Ensuring all employees are kept safe, healthy and provided with adequate welfare facilities including access to first aid, and are adequately consulted and encourage to participate in decisions etc. affecting their health and safety.
- Promoting health and safety awareness amongst those working on our behalf.
- Adequately assessing the health and safety implications of our work activities, thereby eliminating hazards, reducing risks, and introducing effective controls, so far as is reasonably practical.
- Where indicated by risk assessments, developing and implementing safe systems of work to protect the health and safety of all who may be affected by our work activities.
- Implementing effective health and safety communication mechanisms.
- Providing adequate and appropriate instructions, training and information to enable our employees to perform their duties, including the use of any provided safety equipment and clothing, without risk to their health and safety.
- Implementing effective arrangements to ensure all employees can access competent Health and Safety advice when needed.

Whilst the Managing Director is ultimately accountable for Health and Safety, the Workforce Representative has specific responsibilities for Health & Safety. Reference should be made to either the Managing Director or the Workforce Representative in the event of any difficulty arising in the implementation of this policy.

This Health and Safety Statement of Intent shall be reviewed annually, and the associated documentation, will be reviewed at a frequency commensurate with the risk controlled.

This statement of intent is held within Town & City Management Ltd's Integrated Management System and website, thereby making it available to interested parties.



**Peter Bigge, AIRPM**  
Managing Director  
23<sup>rd</sup> November 2022